



ADDENDUM #1
ITB/RFP NUMBER: 2023010-PU-P
Janitorial Services at Public Utilities RFP

DATE: October 27, 2022

TO: All Potential Bidders/Offerors

City of Harrisonburg's RFP, is modified as follows:

1. Question: Do you know the current monthly or yearly price for this project?

Answer: The City does not currently have a contract to provide these services. The contract with the previous vendor, E. A. Breeden Inc., ended October 2, 2022. The monthly tasks cost was \$1,668.50 (annual cost \$20,022.00) and the semi-annual tasks cost was \$300.00 (annual cost \$600.00).

2. Question: The total square footage is 10,200 do you roughly know how much of this is carpeted area?

Answer: Our carpeted area is all on the first floor and totals about 2,267 sq ft.

3. Question: Attachment D non conclusion affidavit needs to be notarized: is this something that we do prior to submission? Or do the forms just need to be signed and dates will be entered later if awarded?

Answer: Attachment D. Non-Collusion should be signed and notarized at the time it is submitted with the Offeror's proposal.

All other requirements, terms and conditions of the ITB/RFP remain unchanged.

Addendum page must be signed and returned with your bid/proposal to acknowledge receipt of this addendum.

Authorized Signature

By: Shane B. Smith
Procurement Manager